

# INSPECT PERSONNEL/EQUIPMENT

071-328-5301

## CONDITIONS

Given personnel or equipment to be inspected, a specified amount of time, an inspection site, a unit Standard Operating Procedure (SOP) for inspections, and writing materials.

## STANDARDS

Within the time specified, inspect personnel or equipment and note deficiencies.

## TRAINING AND EVALUATION

### Training Information Outline

**NOTE: Before inspecting, be thoroughly familiar with unit standards.**

1. Personnel.
  - a. Start at the head. Check headgear, haircut, and shave.
  - b. Inspect collar insignia and awards.
  - c. Check gig line and belt buckle.
  - d. Check footgear.
  - e. Check uniform for general appearance, fit, and patches.
  - f. Check identification (ID) card (DD Form 2A) and ID tags.
2. Equipment.
  - a. Before inspection, study the applicable technical manual (TM). Pay particular attention to the section on preventive maintenance checks and services and the basic issue items list.
  - b. Begin inspection at a readily recognizable point on equipment.
  - c. Inspect in an orderly sequence. This saves motion and eliminates chances of missing important items.
  - d. Note deficiencies as you find them. Do not try to remember all of them.
  - e. The inspection should be complete when you return to the starting point.

## Evaluation Preparation

**Setup:** Provide the soldier an inspection site, a specified amount of time, personnel with equipment, and the unit SOP for inspection.

**Brief soldier:** Tell the soldier that he will be given a specified amount of time to find and note deficiencies on personnel and equipment.

## Evaluation Guide

### Performance Measures

**NOTE: Before inspecting, be thoroughly familiar with the unit SOP.**

- |  | Results  |
|--|----------|
|  | P      F |
| 1. Inspects personnel.   | P      F |
| a. Starts at the head, checks headgear, haircut, and shave.            |          |
| b. Inspects collar insignia and awards.                                |          |
| c. Checks gig line and belt buckle.                                    |          |
| d. Checks footgear for serviceability.                                 |          |
| e. Checks uniform for general appearance, fit and patches.             |          |
| f. Checks ID card (DD Fkorm 2A) and ID tags.                           |          |
| g. Notes deficiencies.   |          |
| 2. Inspects equipment.   | P      F |
| a. Begins inspection at a readily recognizable point on the equipment. |          |
| b. Inspects in an orderly sequence.                                    |          |
| c. Notes deficiencies.   |          |
| d. Inspects equipment for fit, serviceability, and accountability.     |          |

## Feedback

Score the soldier GO if all steps are passed. Score the soldier NO-GO if any steps are failed. If the soldier scores NO-GO, show what was done wrong and how to do it correctly.

## REFERENCE

FM 22-5